



SPRUCE CREEK SECURITY

## VACANT HOUSE CONTACT FORM

DATE: \_\_\_\_\_

### SPRUCE CREEK RESIDENCE INFORMATION:

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

Are either of the above numbers new contact numbers? ☐ Cell ☐ Home

DEPARTURE DATE: \_\_\_\_\_ RETURN DATE: \_\_\_\_\_

OUT OF TOWN RESIDENCE: **Send Update Magazine to this address? YES \_\_\_\_ No \_\_\_\_**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Is this a new out of town address or phone? ☐ Address ☐ Phone

### EMERGENCY CONTACT:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Is this new emergency contact information? ☐ Address ☐ Phone

### SPECIAL INSTRUCTIONS/INFORMATION REGARDING RESIDENCE:

LIGHTS: ON \_\_\_\_ OFF \_\_\_\_ TIMER LIGHTS: ON \_\_\_\_ OFF \_\_\_\_

VEHICLE IN GARAGE (TAG#): \_\_\_\_\_ VEHICLE IN DRIVEWAY (TAG#): \_\_\_\_\_

WILL ANYONE BE VISITING YOUR HOME WHILE AWAY? YES \_\_\_\_ NO \_\_\_\_ IF YES, PLEASE EXPLAIN:

DURING YOUR ABSENCE, DO YOU WANT TO **BLOCK ALL GUESTS**? YES \_\_\_\_ NO \_\_\_\_

**DISCLAIMER:** I, \_\_\_\_\_, hereby authorize **SPRUCE CREEK SECURITY** to check my property while I am away. I understand that neither **SPRUCE CREEK SECURITY** nor the **POA** accepts any responsibility, at any time, for my home, property or belongings.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Received by: \_\_\_\_\_

Date: \_\_\_\_\_