

SPRUCE CREEK PROPERTY OWNERS' ASSOCIATION, INC.

212-1 Cessna Blvd, Port Orange, FL 32128 386-760-5884

Minutes
REGULAR BOARD MEETING
Tuesday, January 3rd, 2012
7:00 PM
POA Hangar

1. Call to Order- President Russ Faller called to order at 7:02 pm at the POA hangar. Other directors present: Alan Baltz, Brent Canup, Joan DeVincenzo, Jack Hirn, Judy Ford and Mike Hay.
2. Proof of Meeting Notice- Affirmed by Mike Hay, VP
3. Communications- Letter from Thomas Sheehan of 1790 Roscoe Turner Trail regarding considerations in recruitment of the General Manager. One resume has been received for the General Manager position.
4. Approval of Prior Minutes- The minutes of the December 5, 2011 Board meeting were presented. Judy Ford moved for approval, Joan DeVincenzo seconded, with unanimous approval.
5. Open Forum: Tom Sheehan of 1790 Roscoe Turner Trail mentioned the letter he had sent with observations regarding recruiting issues. He has been involved professionally for over forty years as a management consultant, and would be happy to meet with the Board or help with a workshop to assist in the process of finding a new General Manager. Marie Gary of 2576 Jasmine felt that the policy of the Bonfire for residents only was not adequately publicized. President Faller responded that this is publicized on Channel 2 and also the Update
6. Reports:
 - a. President Russ Faller- The Airport Manager, Vern Hendershott, had an untimely death about two weeks ago in his sleep. Jerry Probst is helping out a great deal and has power of attorney. Vern's father has been moved to Emeritus assisted living near Lowe's and is happy to receive visitors. A hanger and home sale are being planned.
 - b. Vice President Mike Hay- None
 - c. Treasurer Alan Baltz- The Operating budget is under budget through eleven months and is estimated to finish the year approximately 4% under budget. Accounts Receivable is \$124,000, with \$121,000 of the \$124,000 accounted for by individuals either bankrupt, in foreclosure, or in collection. The remaining \$3,000 is

mostly due to those on a payment plan.

- d. Assistant Treasurer Judy Ford- The possibility of eliminating the small signs at the gates announcing various activities, and putting the information on the large signs, is being looked into. The Christmas decorations will be taken down Friday rather than Thursday because of the service for Jackie Woods, who was a Community Relations member, on Thursday. Also, although the volunteers did a good job of putting up the Christmas decorations, unfortunately many of the strings of lights failed. The plan is to upgrade the decorations for next year. Whoever did the fireworks at Eagle Lake left a mess to clean up the next day for somebody else, and they should be responsible to clean up rather than leaving it to others.
- e. Secretary Jack Hirn- None
- f. Director Joan DeVincenzo- None
- g. Director Brent Canup- None

Committees:

- a. Airport Authority- Bob Spillman- The search has started for an Airport Manager to replace Vern Hendershott after his untimely death after serving about six months. Other volunteers are welcome, and Butch Stevens has turned in a list. The airport is in good shape. New Committee members are being sought. A new approach plate is coming. Taxiway Cessna will be limited to guest parking.
- b. Architectural Review- Peter Pierpont- We are working on a clear description of the footprint for 30% coverage of a lot so that it is simple to understand. Also, the forms on the POA website are being worked on in conjunction with the Superintendent of Public Works, Art Horton, to simplify and clarify them to address community drainage concerns when changing the footprint or with new construction.
- c. Budget and Finance- Alan Baltz- No additional.
- d. Children's Recreation- Jennifer Kosmo- 2011 was a good year with eleven events. Thanks to the community for the fundraising. 2012 events are being planned.

- e. Legal and By-Laws- None
- f. Public Works- Ray Gage- Art Horton reported that the corrugated metal pipe drainage passing under the western and southern half of Spruce Creek Blvd. will be replaced, due to their age and condition, prior to commencing the 2012 road program which will start March 26 on Spruce Creek Blvd.
- g. Safety and Security- Gene Ledda- Butch Stevens is recommended to become a committee member. Also, the Community Enforcement Review Committee is looking for volunteers.
- h. Update- Barbara Roush- None
- i. Community Relations- Marilyn Vogelpohl- The Bonfire will be January 21 with Michael T not singing but playing songs. This is for Spruce Creek residents only. Donations are accepted.

7. Old Business-

- a. Car meet Planning and Safety Protocol- The Safety and Security Committee recommends the Board consider: At least one month in advance request by person(s) responsible, daylight hours, Windsock Park parking area, extra security if needed for larger groups with cost covered by sponsor, no closure of taxiways.
President Faller said this should actually be a more generalized protocol for other events as well. The Safety and Security Committee will work with the Board to come up with recommendations for the next Board meeting.
- b. Children's Recreation Area Fence Pass-Through- Consider Installing pass-through gate which can be closed if problems should occur.
Judy Ford moved to approve, Jack Hirn seconded, unanimous approval except for abstention by Alan Baltz. Judy Ford also said that signs will be put out to remind dog owners that dogs are not allowed in the children's area.
- c. General Manager Search- A Recruiting Firm which we have used previously will start the process to recruit a General Manager.

8. New Business-

- a. Resolution to thank all the volunteers for their contributions to the community over the past year. The Board hopes the volunteers will continue their services to the community this year as well.
President Faller also wishes all a Happy New Year!
- b. Meet The Candidates- January 23, 7 PM SCCC Palm Room. Virginia Coombs, Joan DeVincenzo, John Hirn, Jerry Probst, Melvin Stanley. Please submit questions for the candidates to the POA office prior to the meeting.
- c. Airport Manager Search- The Airport Authority will be screening applications for this unpaid volunteer position. Also, those individuals willing to assist the airport manager should notify the Airport Authority Committee.
Butch Stevens has submitted a list of names of volunteers to assist the Airport Manager. Those interested in the Airport Manager position should apply at the SCPOA office.
- d. Addition of Butch Stevens to the Safety and Security Committee- The Safety and Security Committee recommends adding Butch Stevens.
Alan Baltz moved for approval, Brent Canup seconded, with unanimous approval.
- e. ARC New Construction and Modification Application Forms- The ARC Committee is reviewing wording to include provisions for a drainage plan and closeout requirements when the building footprint is changed. Discussion only. (see attachment)
Please see the comments above of the Chair of the Architectural Review Committee, Peter Pierpont.

9. The next Board meeting will be held January 31, 2012 (in place of February 7th)

10. Adjourned at 7:41 pm

Jack Hirn, Secretary